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St. Anthony – New Brighton
Independent School District 282
Regular Meeting – May 2, 2017
St. Anthony Village City Council Chambers
3301 Silver Lake Road
St. Anthony, MN 55418

MINUTES

Members Present: Barry Kinsey; Leah Slye; Andrea Scamehorn; Laura Oksnevad; Mike Volna; and Cassandra Palmer

Staff Present: Superintendent Robert Laney; St. Anthony Village High School Principal Wayne Terry; Director of Business Services Bill Menozzi; Wilshire Park Elementary Principal Kari Page; Director of Community Services Wendy Webster; and St. Anthony Middle School Principal Renee Corneille

The Regular School Board Meeting was called to order at 7:00 p.m. by Board Chair, Barry Kinsey, in the St. Anthony Village City Council Chambers.

APPROVAL OF AGENDA

A motion was made by Laura Oksnevad and seconded by Cassandra Palmer to approve the Agenda for May 2, 2017 Regular School Board Meeting, as presented. The motion carries 6-0.

APPROVAL OF MINUTES

A motion was made by Leah Slye and seconded by Mike Volna to approve the Minutes from the April 18, 2017 Regular School Board Meeting, as presented. The motion carries 6-0.

CONSENT AGENDA

A motion was made by Andrea Scamehorn and seconded by Cassandra Palmer to approve the May 2, 2017 Consent Agenda, as presented. The motion carries 6-0.

ACTION

1. Director of Community Services and Communications Contract

District Administration recommended the approval of a contract extension for the Director of Community Services and Communications Contract for the 2016 – 2017 and 2017 -2018 school years.

A motion was made by Leah Slye and seconded by Mike Volna to approve the 2016 – 2018 Director of Community Services and Communications Contract, as presented. The motion carries 6-0.

56 **2. Director of Athletics, Activities, and Facilities Contract**

57
58 District Administration recommended the approval of a contract extension for the Director of Athletics,
59 Activities, and Facilities Contract for the 2016 – 2017 and 2017 - 2018 school years.

60
61 **A motion was made by Andrea Scamehorn and seconded by Laura Oksnevad to approve the**
62 **2016 – 2018 Director of Athletics, Activities, and Facilities Contract , as presented.**
63 **The motion carries 6-0.**

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67 **3. Transportation Contract**

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69 On Wednesday, April 5th the District held a mandatory pre bid meeting for vendors interested in submitting
70 a quotation for District transportation services. Four vendors were present at the initial pre bid meeting.
71 On Wednesday, April 19th The District held a public quotation opening for interested vendors. The District
72 received quotations from Metropolitan Transportation Network, and American Student Transportation.
73 Based on a financial analysis of the bids, Administration recommended Metropolitan Transportation
74 Network for approval on a 2017-2018 and 2018-2019 contract, with the option to extend the contract two
75 additional years at the District's discretion.

76
77 **A motion was made by Leah Slye and seconded by Cassandra Palmer to approve the**
78 **Metropolitan Transportation Network 2017 – 2018 and 2018 – 2019 contract, with the option to**
79 **extend the contract two additional years at the District's discretion, as presented.**
80 **The motion carries 6-0.**

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84 **4. Transportation Budget Reductions**

85
86 Based on the approved transportation contract, district administration asked the board to approve the
87 following transportation changes starting in the 2017-18 school year. Increase the fee charged to
88 nonresident students from \$140 to \$200 and to eliminate multiple bus route options for students across
89 days, but continue to allow for a different AM and PM route. This would reduce 78 current bus seats,
90 which equals one bus route. These reductions will balance the St. Anthony New Brighton transportation
91 budget, while still providing a comprehensive bussing system.

92
93 **A motion was made by Andrea Scamehorn and seconded by Leah Slye to approve nonresident**
94 **busing fee of \$200 and to eliminate multiple bus route options across days, as presented.**
95 **The motion carries 6-0.**

96
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98
99 **5. Wilshire Park Resolution**

100
101 Administration recommended the approval of the Wilshire Park Bond Referendum resolution. The Bond
102 will cover the addition of six (6) classrooms, additional bathrooms, a gymnasium, a Community Education
103 space, and a new office area. It will also cover the remodeling of the current office space for two new
104 Kindergarten rooms, the expansion of the Media Center, and the expansion of the current cafeteria. The
105 total bond request will be for \$14,060,000. The additional space is necessary to meet the current and
106 projected increase in resident students at Wilshire Park.

107
108 **RESOLUTION RELATING TO THE ISSUANCE OF**
109 **SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

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BE IT RESOLVED by the School Board of Independent School District No. 282, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$14,060,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction of an addition to and the renovation, remodeling and equipping of the Wilshire Park Elementary School site and facility. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 specified herein shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot question shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Thursday, September 7, 2017, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

162 The notice of election so posted and published shall state each question to be submitted to the
163 voters as set forth in the form of ballot below, and shall include information concerning each established
164 precinct and polling place.


165
166 The clerk is hereby authorized and directed to cause the rules and instructions for use of the
167 optical scan voting system to be posted in each polling place on election day.

168
169 6. The clerk is authorized and directed to acquire and distribute such election materials as
170 may be necessary for the proper conduct of this special election.

171
172 7. The clerk is further authorized and directed to cause ballots to be prepared for use at said
173 election in substantially the following form, with such changes in form, color and instructions as may be
174 necessary to accommodate an optical scan voting system:
175
176



177 **Independent School District No. 282**
178 **(St. Anthony-New Brighton)**

179
180 **September 7, 2017**

181
182 **Instructions to Voters:**
183 **To vote, completely fill in the oval(s) next to your choice(s) like this:** 

184
185 To vote for a question, fill in the oval next to the word "Yes" on that question.
186 To vote against a question, fill in the oval next to the word "No" on that question.
187
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191
192 **School District Question 1**
193 **Approval of School District Bond Issue**

194
195
196  **Yes**
197  **No**

198 Shall the school board of Independent School District No. 282
199 (St. Anthony-New Brighton) be authorized to issue its general obligation
200 school building bonds in an amount not to exceed \$14,060,000 to provide
201 funds for the acquisition and betterment of school sites and facilities,
202 including the construction of an addition to and the renovation,
203 remodeling and equipping of the Wilshire Park Elementary School site
204 and facility?

205 **BY VOTING "YES" ON THIS BALLOT QUESTION, YOU**
206 **ARE VOTING FOR A PROPERTY TAX INCREASE.**

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211 Optical scan ballots must be printed in black ink on white material, except that marks to be read
212 by the automatic tabulating equipment may be printed in another color ink. The name of the precinct
213 and machine-readable identification must be printed on each ballot. Voting instructions must be

214 printed at the top of the ballot on each side that includes ballot information. The instructions must
215 include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two
216 election judges must be printed on one side of the ballot so that the judges' initials are visible when the
217 ballots are enclosed in a secrecy sleeve.

218
219 8. If the school district will be contracting to print the ballots for this special election, the
220 clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot.
221 Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the
222 election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient
223 bond, letter of credit or certified check acceptable to the clerk in an amount not less than \$1,000
224 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions
225 delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount
226 equal to the value of the purchase.

227
228 9. The clerk is hereby authorized and directed to provide for testing of the optical scan
229 voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the
230 time and place of the test to be given at least two (2) days in advance by publishing the Notice of
231 Testing once in the official newspaper and by causing the notice to be posted in the office of the
232 County Auditor, the administrative offices of the school district, and the office of any other local
233 election official conducting the test.

234
235 10. The clerk is hereby authorized and directed to cause notice of the location of the
236 counting center or the places where the ballots will be counted to be published in the official
237 newspaper at least once during the week preceding the week of the election and in the newspaper of
238 widest circulation once on the day preceding the election, or once the week preceding the election if
239 the newspaper is a weekly.

240
241 11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a
242 ballot board to process, accept and reject absentee ballots at school district elections not held in
243 conjunction with the state primary or state general election or that are conducted by a municipality on
244 behalf of the school district and generally to carry out the duties of a ballot board as provided by
245 Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of
246 election judges trained in the handling of absentee ballots. The ballot board may include deputy county
247 auditors and deputy city clerks who have received training in the processing and counting of absentee
248 ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of
249 the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of
250 members appointed to and currently serving on the ballot board and shall report to the Board from time
251 to time as to its status. Each member of the ballot board shall be paid reasonable compensation for
252 services rendered during an election at the same rate as other election judges; provided, however, if a
253 staff member is already being compensated for regular duties, additional compensation shall not be
254 paid for ballot board duties performed during that staff member's duty day.

255
256 12. The clerk is hereby authorized and directed to begin assembling names of trained
257 election judges to serve at the polling places during the special election. The election judges shall act
258 as clerks of election, count the ballots cast and submit the results to the school board for canvass in the
259 manner provided for other school district elections. The election must be canvassed between the third
260 and the tenth day following the election.

261

262 13. The School District clerk shall make all Campaign Financial Reports required to be filed
263 with the school district under Minnesota Statutes, Section 211A.02 available on the school district's
264 website. The clerk must post the report on the school district's website as soon as possible, but no later
265 than thirty (30) days after the date of the receipt of the report. The school district must make a report
266 available on the school district's website for four years from the date the report was posted to the
267 website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link
268 to the section of the website where reports are made available.
269
270

271 **A motion was made by Laura Oksnevad and seconded by Mike Volna, with a roll call vote all in**
272 **favor, to approve the Resolution relating to the Issuance of School Building Bonds in the amount**
273 **of \$14,060,000 and calling a Special Election on September 7, 2017, as presented.**
274 **The motion carries 6-0.**
275

276 DISCUSSION

277 **1. Early Childhood Report**

278
279 Director of Community Services Wendy Webster presented an early childhood report focusing on the
280 District's philosophy on early childhood programming, identifying how the early childhood programs
281 connect families in our community, and highlighted the changes made in response to feedback from
282 parents.
283
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285 **2. 2017 – 2018 School Board Meeting Dates**

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287 The proposed school board meeting dates for the 2017 – 2018 school year were discussed.
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290 **3. Policy 905 – Advertising**

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292 This is the first reading of Policy 905 – Advertising. This policy will be presented for approval at the May
293 16, 2017 meeting.
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295

296 Superintendent Report:

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298 Superintendent Robert Laney thanked the community for attending the Wilshire Park Expansion meetings
299 and the feedback the meetings generated.
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301

302 Board Member Reports:

303
304 School Board Members attended numerous events throughout the District including: WPPA; Wilshire Park
305 Equity Evening; Wellness Committee; Wilshire Park Expansion; Racial Equity Minnesota; tennis matches;
306 Robo Huskies; and SAVHS POPS concert.
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309 Agenda Question

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311 **“What have we done for learners?”...Approved contracts for excellent administrators to continue their**
312 **work with our students...a presentation about our youngest learners....”**
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Adjourn

The Regular Meeting of May 2, 2017 was adjourned at 8:27 p.m.

Respectfully submitted,

Kim Lannier

ATTEST:


Andrea Scamehorn, Clerk